

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
November 28, 2012**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held at 7:00 p.m. on November 28, 2012 at the Phillip S. Miller Building, 100 Third St. Castle Rock, CO, Conference Rooms A & B. The Meeting was moved to the Board of County Commissioner's Hearing Room as there was a conflicting use of the Conference Rooms A & B.

Attendance

In attendance were Directors:

Ron Beane
Commissioner Steven A. Boand
Charles Bucknam
Kristen Dearborn
Barry Gager
Christine Hashimoto
Jack McCormick
Charlotte Mirabella
Geoff Withers

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC
Tim Murrell; Douglas County
Jason Inglethorn
Cindy Shepherd; Public
Mike Anderson; resident of Happy Canyon

PUBLIC HEARING ON THE BUDGET FOR 2013

The Board opened the Public Hearing by acclamation at 7:04pm. Director Withers presented the draft budget for 2013. Corrections were made to the Emergency Reserve amount and the Contingency amount. The SDA Fees were taken out of the Insurance line item and listed separately. The Water Conservation Planning & Reporting line item was \$3,000. Questions arose regarding elections. Director Mirabella asked to eliminate the \$5,600 in election expenses for projected 2014. Mr. Anderson asked about possible revenues for dues or fees since the grant funds for operations will eventually run out. Mr. Inglethorn asked about Water Conservation programs. Mr. Anderson asked about Administrative Services. **Upon a motion by Director McCormick with a second by Director Dearborn the Board Adopted the Budget for 2013. Upon a motion by Director**

Gager with a second by Director Bucknam, the Board appropriated sums of money sufficient to meet the expenditures for 2013. Upon a motion by Director Withers with a second by Director Mirabella, the Board closed the hearing at 7:35pm.

Call to Order

Director Withers called the regular meeting to order at 7:36 p.m. and declared a quorum.

Disclosure of Conflicts of Interest

Director Withers asked if any Board member had a conflict interest with any item on the Agenda. There were none.

Approval of Agenda

Director Withers presented the Agenda. HOA contacts were added under the Outreach committee. Discussion of the Bi-annual meeting was also added. **The agenda was approved as amended by acclamation.**

Public Comment

none

Approval of October 24, 2012 Regular Meeting Minutes

Upon a motion by Director McCormick with a second by Director Mirabella, the Minutes of October 24, 2012 were approved, as amended.

Officer Reports

Chairman & Vice-Chair, and Secretary

Director Withers said he had no report.

Director Mirabella, Vice-Chair, said she had no report.

Director Hashimoto said she had no report.

Treasurer - Financial Statements & Claims

Mr. Shepherd provided the Board with the list of Claims and presented the Financial Statements for the period ending November 26, 2012. **Upon a motion by Director Mirabella with a second by Director Beane, the Board ratified the Claims in the total amount of \$1,160.58.** Mr. Shepherd reported that the fund balance of the Authority as of November 26, 2012 was \$126,582.92. **Upon a**

motion by Director Beane with a second by Director Dearborn, the Financial Statements were accepted.

Presentation

Water Demand in Rural Douglas County

Mr. Murell presented a report from data developed by Douglas County. He distributed a spread sheet that illustrates 2012 populations and water demands in Non-WISE areas in Douglas County compared to WISE areas and then the total County figures. [WISE is made up of fifteen water providers]. Director Mirabella asked the purpose of the data. Mr. Murrell said the effort was to project water needs [demands] by non WISE water users in Douglas County. Mr. Murrell presented a Water Well Density heat map that illustrated the density of wells in areas within Douglas County. He also presented a map of Total Existing and 2040 projected residential housing needs in non-WISE areas. Discussion followed. Director Beane asked if WISE was basing its decisions for water delivery systems on similar types of data. Mr. Murrell said he thought the overriding criteria for location was on economical efficiencies.

Project Updates

USGS Well Monitoring Program

Director Withers said that a study is forthcoming. Hopefully, we will hear about the application for an extension of funding by this Friday.

Outreach Committee

2013 Spring Workshop- Water Conservation

Director Hashimoto said she attended a Rainwater Catchment meeting in San Antonio and met the presenters for the upcoming RWADC workshop on June 8, 2013. She distributed a letter from the Conservation District regarding funding and costs. The Conservation District suggested charging \$25 per person to attend the workshop. Discussion followed regarding rainwater catchment systems. Commissioner Board asked if anyone was going to calculate potential yields relative to amount of rainfall and type of roofing material. He used asphalt roofs as an example of a roof that absorbs and evaporates up to 80% of the available rainwater. Director Mirabella suggested getting the information out on the website. The workshop in Texas was sponsored by the Nature Conservancy, suggesting that larger organizations may be interested in supporting a workshop such as the one contemplated.

Communications Plan – Newsletter & Constant Contact

HOA Contacts: Director Hashimoto presented the list of contacts for HOA's in Douglas County. Commissioner Board suggested procuring a summer intern to help collect the data on rain water collection potential.

Old Business

none

New Business:

December Meeting

The Board determined that it will schedule a meeting for a social holiday gathering. Because three or more will be present, the social will be posted but no official business will be discussed.

Colorado Oil & Gas Conservation Commission Applications

Director Withers reported that RWADC will be asked to enter into an MOU with the Colorado Oil & Gas Commission (O&GC). Discussion followed.

Letter from Commissioner Board

Commissioner Board read a DRAFT letter to this Board as a departing County Commissioner. He complimented the Board on its efforts over the past three years. Commissioners are often asked how the County plans to protect water supplies when it approves development. [Almost all ground water is in private hands]. They are also often asked what an adequate water supply is. Looking at policy recommendations, Commissioner Board said the RWADC needs to work with the County regarding water policy. Rules driving water decisions are outdated.

Commissioner Board made the following suggestions: In the future, hold an annual water event, a standard that people can expect. Hold an annual meeting. Publish the results of the USGS water monitoring data. Develop a service plan that will identify the services the RWADC can provide: well water test kits, membership services similar to AAA; continue and enhance the relationship with the conservation district for mutual services. Develop an MOU with the O&GC.

2013 Meeting Schedule

Discussion followed regarding the biennial meeting for 2013 with the acknowledgement that the Board needs to set an election date, a date for the biennial meeting, and regular meeting dates, times, places, and places for posting. The Board decided to have a workshop meeting to discuss the schedule for county-wide Authority meetings.

State & County Permit Applications; County Referrals

Colorado Oil & Gas Conservation Commission Applications

None.

Douglas County Referrals

Director Bucknam circulated information regarding Douglas County referrals.

Adjournment

Upon a motion by Director McCormick with a second by Director Beane the meeting was adjourned at 9:21p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held January 23, 2013 at the Miller Building, Conference Rooms A & B.