

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
SEPTEMBER 25, 2013**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held at 7:00 p.m. on September 25, 2013 at the Phillip S. Miller Library, 100 Wilcox St. Castle Rock, CO, Wells Fargo Bank Room.

**Attendance**

In attendance were Directors:

Ron Beane  
Charles Bucknam  
Kristen Dearborn  
Hank Giclas  
Commissioner Roger Partridge

Barry Gager was absent and excused and Brian McDonald was absent.

Also in attendance were:

Geoff Withers, Circuit Rider of Colorado, LLC  
Tim Murrell, Douglas County

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**Call to Order**

Director Bucknam called the regular meeting to order at 7:04 p.m. and declared a quorum.

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**Disclosure of  
Conflicts of  
Interest**

Director Bucknam asked if any Board member had a conflict interest with any item on the Agenda. There were none.

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**Approval of  
Agenda**

Director Bucknam presented the Agenda, and asked that the subject of Douglas County referrals be added. The Board concurred.

**Upon a motion by Director Partridge with a second by Director Beane, the Board approved the agenda as amended.**

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**Public  
Comment**

The Chambers Reservoir ribbon-cutting is scheduled.

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**Approval of  
June 26, 2013  
Regular Meeting  
Minutes**

**Upon a motion by Director Partridge with a second by Director Beane, the Minutes of June 26, 2013 were approved as drafted.**

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## Officer Reports

### Chairman & Vice-Chair, and Secretary

There was no report from the Chairman.

Director Bucknam, Vice-Chair, said he had no report.

### Treasurer - Financial Statements & Claims

**Claims from July and August.** (Presented here since there was not a quorum present in July or August to approve them.) Mr. Withers provided the Board with the list of Claims and presented the Financial Statements for the period ending July 21, 2013, consisting of one claim from \$1,111.52 from Circuit Rider of Colorado, LLC for professional staff services.

Mr. Withers provided the Board with the list of Claims and presented the Financial Statements for the period ending August 11, 2013. Two claims were presented: \$609.08 from Circuit Rider of Colorado, LLC for professional staff services, and \$257.65 from Barry Gager for reimbursement of expenses incurred to do website work by Network Solutions, which Director Gager paid for personally.

Mr. Withers provided the Board with the list of Claims and presented the Financial Statements for the period ending September 16, 2013. Three claims were presented: \$706.01 from Circuit Rider of Colorado, LLC for professional staff services, \$13,041.50 from the United States Geological Survey for expenses incurred in the Well-Monitoring Program, and \$802 from the Douglas County Conservation District for the RWADC's ½ share of losses experienced in producing the June 2013 Rainwater Harvesting Workshop. **Upon a motion by Director Dearborn with a second by Director Beane, the Board retroactively ratified the Claims for July and August in the total amount of \$1,111.52 and \$866.73 respectively.**

Mr. Withers directed the Board's attention to the Financial Statement. The expenditure for insurance was listed as \$88 which is the remainder of the amount owed them. He reported that the fund balance of the Authority as of September 25, 2013 is \$89,110. **Upon a motion by Director Beane with a second by Director Bucknam, the Financial Statements were accepted.**

Director Beane, Secretary, had no report.

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## Vacant Board Positions

Members discussed the vacancies of directors in districts 2 and 4, and different ways to find candidates to fill those positions. It was decided that Director Giclas will split up the list of HOA contacts within the service area of the RWADC, and assign them to Board members. A letter will be developed to send to those with mailing or email addresses, and a script will be developed for those for whom only a telephone contact is known.

### **2014 Budget**

Brian McDonald, Treasurer, was designated as the Budget Officer for the 2014 RWADC Budget Brian, Treasurer with assistance from Mr. Withers, as necessary. **Motion by Director Giclas, second by Commissioner Partridge.**

The 2014 Budget hearing was proposed to be held on October 23, 2013 before the Board Business meeting, with official notice to be published in the Douglas County News-Press. **Motion by Director Beane, second by Director Dearborn was approved unanimously.**

### **Outreach**

It was agreed that a concerted outreach effort is necessary, in order to gain support for the RWADC. Without broader knowledge of the RWADC and its activities, it will be difficult to gain acceptance for any plan to extend the existence of the RWADC beyond the capability of financing the agency's efforts beyond extent of the current fund balances. It was also agreed that a discussion of an outreach program should be tabled until the Board vacancies are filled, so that all Board members have knowledge of, and input on, the resulting plan.

### **Financial Future**

A brief memo was circulated from the Colorado Circuit Rider staff, outlining some possible alternative courses of action, for the Board to consider.

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### **Project Updates**

#### **USGS Well Monitoring Program**

The Colorado Water Conservation Board approved the grant proposal for \$50,000 to extend the Well Monitoring Program for one more year.

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### **Old Business**

none

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### **New Business:**

Commissioner Partridge brought up the general subject of water

supplies in Douglas County, and outlined a number of issues related to decreasing supplies and initiatives underway geared toward solutions thereto. To briefly summarize:

- It is more cost-effective to provide treated water and the delivery infrastructure to more densely populated subdivisions than in the more rural parts of the county. Therefore, it behooves all of us to work toward projects that will allow municipal water systems to secure sustainable supplies, and abandon their high-production wells, helping to extend the life of the groundwater aquifers for the use of small rural users.
- Douglas County's Rural Water Alternatives program is designed to help rural subdivisions acquire a sustainable water supply, if they meet two conditions: 1) a demonstrated need for an alternative water supply, and 2) local leadership.
- More regional cooperation is underway, which bodes well for the future.
- The options presented in the staff memo (referred to above in these minutes) were briefly discussed, and Commissioner Partridge observed that the question of whether or not the RWADC should continue its existence is an important one.

[Commissioner Partridge excused himself from the meeting, so as to avoid *ex parte* discussions of pending county actions on Development Referrals.]

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**State & County Permit  
Applications; County Referrals**

Colorado Oil & Gas Conservation Commission Applications  
No applications to date.

Douglas County Referrals  
Director Bucknam said that four referral comments are due before the next meeting. **A motion was made by Director Beane and second by Director Dearborn, to accept the draft comments prepared by Director Bucknam. Approved unanimously.**

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**Adjournment**

**Upon a motion by Director Beane with a second by Director Giclas, the meeting was adjourned at 8:08p.m.**

The next regular meeting of the Rural Water Authority of Douglas County shall be held on October 23, 2013 at the Phillip S. Miller Library, Castle Rock Bank Room West.