



**Douglas County Board of
County Commissioners**

**Minutes of the Meeting of the Rural Water Authority
of Douglas County**

Wednesday, January 27, 2010

The Rural Water Authority Douglas County (RWADC) met in the Philip S. Miller Building, 100 Third Street, Castle Rock, Colorado.

Present

Steven A. Boand, Commissioner
Barry Gager
Michael Owsiany
Anita Littlewolf
Jack McCormick
Charlotte Mirabella
Priscilla Queen
Geoff Withers
Joseph Rottman

Guests

George Allen
Gary Cammarata
Will Koger
Dave Bauer

County Staff

Tim Murrell, Water Resource Planner
Donna Coffin, Business Resource Technician

Call to Order

Commissioner Boand called the meeting to order at 7:00 p.m.

Approval of minutes

The November 18, 2009 minutes were held over until the next meeting for further review.

Election of Officers

Commissioner Boand proceeded with the election of the official officers of the Authority for 2010.

A motion was made by Charlotte Mirabella for Geoff Withers to become Chair.
Commissioner Boand seconded the motion.

A motion was made by Joseph Rottman for Charlotte Mirabella to become the Chair.

Geoff Withers seconded the motion.

Charlotte Mirabella formally withdrew her nomination for Chair.

No further discussion was made by the Authority regarding nomination for Chair. Geoff Withers was the sole candidate for the Chair of the Authority. A unanimous vote was made by the Authority to select Geoff Withers as Chair.

A motion was made by Michael Owsiany for Charlotte Mirabella to become Vice Chair. Charlotte Mirabella was the sole candidate for the Vice Chair. A unanimous vote was made by the Authority to select Charlotte Mirabella as Vice Chair.

Charles Buckman and Anita Littlewolf were nominated for Secretary of the Authority. The majority vote was in favor of Anita Littlewolf for Secretary.

A motion was made by Commissioner Board for Jack McCormick to become Treasurer. Anita Littlewolf seconded the motion. A motion was made for Berry Gager to become Treasurer and seconded by Charlotte Mirabella. A unanimous vote was made by the Authority for Berry Gager for Treasurer.

Results:

Geoff Withers – Chair

Charlotte Mirabella – Vice Chair

Anita Littlewolf – Secretary

Berry Gager – Treasurer

The RWADC Board members were sworn in by Commissioner Board.

Commissioner Board turned the meeting over to the Chair, Geoff Withers.

Commission Board was applauded and thanked for the outstanding job done while acting as the Chairmen of the Board.

Citizen Comment:

George Allen asked if the officers elected have to be members of the Board. Jack McCormick noted the secretary does not have to be but the Treasurer does.

Approval of IGA between Douglas County and RWADC

Geoff Withers reviewed the changes made to the IGA draft. The Authority discussed how they were to going to accomplish what is being asked of them by the Board of County Commissioners. It was also discussed who is in the Authority's service area and how to go about collecting address information on them. The Authority replaced the word "detailing" with the word "of" in the first sentence under #2 of the IGA and deleted the second sentence under. The Authority unanimously approved the IGA draft changes. The changes will be made and sent to the Board of County Commissioners.

Citizen Comment:
2010 Work Plan

Geoff Withers reviewed the Work Plan Draft. Geoff noted the committee met in December for a work session, and discussed what a work plan was and came up with the mission and goals of the Authority. The committee then continued on with drafting work plan of the Authority for 2010.

The Authority reviewed the draft vision statement the committee had drafted. The comment was made to change the wording of the vision statement. Commissioner Board asked the question “what does sustainable mean”? Charlotte suggested the definition that she developed for the recommendation of the County’s zoning resolution - Section 18(A). Charlotte agreed to email everyone her definition of sustainable water supply. Tim Murrell will also send out the 2030 County Master Plan definition of sustainable water. The Authority’s vision statement was tabled for further review.

Discussion continued on the Authority’s, mission statement. The Authority agreed on the change to the mission statement to read: “evaluate current and future water supplies and demand”.

Geoff reviewed the goals made by the committee starting with outreach and education. Anita Littlewolf suggested the need to get out information to more people other than rural water users. The Authority made a change to the first line in Outreach and Education to read: “serve as a source of information and expertise to rural water issues”.

Discussion continued on the goals made by the committee. Some typos were corrected relating to the goal statements.

The Authority continued with the review of the Authority’s work plan. Discussion continued on public posting location. Commission Board proposed a County Resolution on public posting for the Authority to consider and pass along for legal review. This resolution would designate the Philip S. Miller building as the official place for the Authority meetings and the box out front as the official posting site for the meetings. The Authority unanimously approved the Resolution No. R-2010-01 draft pending Authority legal review.

The Authority discussed the public office location. The public office location of the Authority was decided to reside at: 100 Third Street, 3rd floor, Castle Rock, CO. 80104.

Discussion continued on the Authority work plan. Geoff suggested a committee structure for the remaining work plan objectives. It was discussed that committees with a specific task assigned might be a good way to accomplish some of the objectives. The Authority discussed the urgency with working on these work objectives.

Citizen Comment:

Swearing in of Rural Water Authority Board members:

The Rural Water Authority Board were sworn in by Commissioner Board.

2010 Monthly Schedule

The Authority agreed on keeping the meetings on the 4th Wed. of the month @ 7:00. Dates are as follows: Feb. 24th, March 24th, April 28th, May 26th, June 23, July 28, Aug 25, Sept 22, Oct. 27th, Nov. 17 and Dec. 15th will be on the 3rd Wednesdays due to the Holidays.

Citizen Comment:

2010 Working Committees:

Geoff reviewed the list of tasks to be completed by the Authority. Discussion continued on the priorities of the Authority. A few priorities include the agreement on the definition of sustainable, the water consumption report, and the Elections of the Board procedures. Tim and Charlotte agreed to email the definitions they have on sustainable water supply to Authority members.

Tim suggested picking two members for the Rural Water Supply Act Work Group meeting in February. Geoff volunteered to serve on the committee to represent the Authority. Berry suggested appointing in two parts, one representing individual users and one comes from the small water provider. Joseph volunteered to sit on the committee. George Allen, a citizen, stated he would also attend.

The Authority discussed the need to secure administrative and staff support for the Authority. The County is currently providing administrative and staff support to the Authority through the first quarter of the 2010. The Authority will then need to find an alternative source. It was suggested to consult the DCWRA and other water authorities who have administrative support. Jack volunteered to contact the DCWRA regarding administrative support and legal council and who they use.

Joseph suggested getting a committee to cover elections and would like to talk to Commissioner Board. Charlotte, Geoff, Joseph and Mike will work on the elections committee.

Priscilla agreed to work on getting the Authority's website linked to the public library site. This might be done through the setting up of a link from the library's web site to the Authority's web site when it becomes available.

Adjournment

There being no further business, the meeting was adjourned at 9:30 p.m.