



**Douglas County Board of  
County Commissioners**

**Minutes of the Meeting of the Rural Water Authority  
of Douglas County**

**Wednesday, February 24, 2010**

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The Rural Water Authority Douglas County (RWADC) met in the Philip S. Miller Building, 100 Third Street, Castle Rock, Colorado.

**Present**

Steven A. Boand, Commissioner  
Barry Gager  
Michael Owsiany  
Anita Littlewolf  
Jack McCormick  
Charlotte Mirabella  
Geoff Withers

**Guests**

George Allen	John Haberle
Rick Calhoun	Roberta Haberle
Will Koger	Gary Cammarata
Jerri Hill	Charles Buckman
Bob Rachwal	
George Lewman	

**Staff**

Tim Murrell, Water Resource Planner  
Donna Coffin, Business Resource Technician

**Call to Order**

Geoff Withers called the meeting to order at 7:05

**Approval of Agenda**

**Approval of minutes Jan 27**

The January 27, 2010 minutes were unanimously approved by the Authority.

**Reports of Committees**

**Election Committee**

Geoff reviewed the election committee's outline on items the Authority needed to accomplish and a proposed election calendar was handed out to those present. Some items noted for further refinement are:

- Definition of Participation Elector

- Participation election list
- The creation agreement states the election day is the Biennial meeting in May.

### **2011 Election Calendar**

Geoff reviewed the election calendar for 2011. Identifying a Designated Election Official who will run the election is one item that was reviewed. The committee agreed that having one person run the elections would be a good idea. It was suggested to use an attorney for the first election. This item was tabled for further review.

### **Staffing Committee**

Jack summarized his interview of the firm, Collins Cockrel & Cole. Jack noted the Authority has previously worked with this firm on the Creation Agreement. Jack also noted their fee schedule was comparable to others and this firm comes highly recommended. The Authority unanimously approved Resolution 2010-2.

Jack summarized his discussions with the DCWRA regarding clerical services. This information has been handed over to Geoff for consideration by the Authority in a future meeting. Geoff has also gathered information on other agency's that provide this type of service. A committee to conduct interviews for clerical services and possibility having the clerical staff bonded was suggested by the Authority. Geoff reviewed a sample scope of work that was provided by another agency. This item was tabled for further review.

### **RWA Services**

The Authority reviewed what they want to accomplish and what services they want to provide. Anita noted the need to talk to participants and find out what they want of the RWA and what they expect of the Authority. Going to town meetings and having a question and answer session was a suggestion. A list of rural town meetings the County is having this year was provided. A few items discussed were scope of studies, water level testing, links to labs that do testing, when a test should be conducted.

### **Old Business**

Geoff reviewed the approval of the IGA between the County and RWADC. The final version will be signed by Geoff Withers.

Definition of Equivalent Residential Unit was discussed by the Authority. This item was tabled.

### **New Business – Presentation by Rick Calhoun, Grandview Estates RWCD**

Rick Calhoun presented on United Water and Sanitation District's proposed reservoir. The proposed reservoir site is located at the corner of Chambers and E-470. The reservoir is about a half mile long. Rick stated the proposed reservoir is 40ft away from their boundary for housing. The concern is for their leach fields and contamination of wells. Consideration by the Authority members to attend the PC Hearing on March 8 and voice their concerns for the proposed reservoir was discussed. The Authority agreed to attend the March 8<sup>th</sup> Planning Commission Meeting pending review by their attorney.

### **Adjournment**

There being no further business, the meeting was adjourned at 9:45